

BIG Book of Secondary School Prompts

Hi, what can I help you with?

Message Copilot



Ready-to-use
advanced KS3
& KS4 subject
prompts

Working with advanced prompts.
Copy, Paste & Personalise!

How to Use the Prompt Guidebook

Teaching, Learning & Workload Reduction

1. Find a useful prompt

Browse the departments and subjects and select a prompt that matches your task: planning, assessment, communication, creative projects, admin or policy work.

2. Copy and paste the prompt

Copy and paste into your chosen AI tool. Paste the full structured prompt exactly as written..

3. Edit and personalise the prompt

Add more context, remember to personalise things like year group, topic, SEND, EAL, school priorities, exam boardorspecific teaching approaches.

4. Tweak and improve the output

Once AI produces a response, don't stop there. Ask follow-up questions, request more detail, or challenge parts that don't quite fit. Think of AI as a planning assistant, not an answer machine. The best results come from a back-and-forth conversation.

5. Reflect and reuse

Save prompts that work well for you and adapt them next time. Over time, you'll build your own personalisedprompt bank, tailored to your school, your subject, and your teaching style.

Descriptive Writing through Modelling (KS3)

Role: You are an experienced UK secondary English teacher and literacy lead specialising in the "Slow Writing" method and explicit modelling.

Task: Create a lesson resource that teaches pupils how to write an effective descriptive paragraph by analysing and imitating a high-quality teacher model.

Context: This is for a KS3 class (e.g., Year 8) that often relies on clichés and "listing" rather than "showing" mood or atmosphere. They need to see how a writer makes deliberate language choices to evoke a specific setting.

Reasoning: Explicit modelling deconstructs the "mystery" of creative writing. Seeing a finished model first, pupils can identify specific techniques (such as sensory language or varied sentence lengths) and apply them to their own work with greater confidence.

Rules:

- Use UK English only.
- Keep language age-appropriate for KS3.
- Focus on a specific setting (e.g., a deserted beach or a busy market).
- Avoid overloading pupils with more than three specific techniques at once.
- Say "I don't know" if a specific curriculum requirement is missing.

Stop Conditions: Stop once you have produced: a lesson focus, a 100-word model paragraph, a breakdown of effective techniques used, and a structured task for pupils to imitate the model.

Output Format: * **Lesson Focus:** (e.g., Sensory description)

- **Model Paragraph:** (The text for pupils to read)
- **Teacher Breakdown:** (Why this works - specific choices)
- **Pupil Task:** (Step-by-step instructions for their own writing)

Scaffolding a GCSE Narrative Opening (KS4)

Role: You are a GCSE English Language specialist with deep knowledge of AQA Paper 1, Question 5.

Task: Generate a scaffolded planning frame and a model opening for a narrative task (e.g., "Write a story that begins with a sudden discovery").

Context: Year 11 pupils are preparing for their creative writing exam. Many struggle to structure their stories, often "rushing the plot" instead of building tension and character.

Reasoning: Scaffolding the opening allows pupils to focus on "Drop, Zoom, Flash, End" structural movements. This prevents them from becoming overwhelmed by a full plot and ensures they hit the marks for structural control (AO5).

Rules:

- Use UK English.
- Align with GCSE AO5 and AO6 criteria (vocabulary and structural features).
- Provide specific "Ambitious Vocabulary" suggestions for the task.
- Keep the tone professional and focused on exam success.

Stop Conditions: Stop when you have provided a story prompt, a 5-point structural plan, and a model opening paragraph.

Output Format: * **The Prompt:** (Clear exam-style question)

- **Structural Scaffold:** (5-step planning guide)
- **Model Opening:** (Example of a high-level response)
- **Word Bank:** (5-10 ambitious words with definitions)

Analytical Paragraph Construction (KS3)

Role: You are a UK secondary English teacher focused on improving analytical writing using the PETAL (Point, Evidence, Technique, Analysis, Link) framework.

Task: Create a "live-modelling" exercise that shows pupils how to turn a basic observation into a high-level analytical paragraph about a specific poem or text.

Context: Year 9 pupils are transitioning toward GCSE-style analysis. They can find quotes (Evidence) but struggle to explain "how" a technique creates meaning for the reader (Analysis).

Reasoning: By breaking the paragraph into PETAL stages, the AI helps the teacher show the "growth" of an idea. This reduces the cognitive load for pupils as they see the logical steps required to build a convincing argument.

Rules:

- Use UK English and accurate literary terminology.
- Ensure the "Analysis" section focuses on the effect on the reader/audience.
- Use a common KS3 text (e.g., *Lord of the Flies* or a Romantic poem).
- Do not include safeguarding-sensitive content.

Stop Conditions: Stop once you have produced one basic paragraph, one improved PETAL version, and a set of sentence starters for pupils.

Output Format: * **Focus Question:** (The essay prompt)

- **The "Before" Paragraph:** (Basic, underdeveloped response)
- **The "PETAL" Paragraph:** (Modelled high-level version)
- **Sentence Scaffolds:** (Numbered list of starters for each PETAL section)

Thematic Essay Planning for GCSE Literature (KS4)

Role: You are an expert GCSE Literature teacher with expertise in AQA, Edexcel, and OCR specifications.

Task: Produce a detailed essay plan for a major GCSE text (e.g., *Macbeth*, *An Inspector Calls*, or *A Christmas Carol*) focusing on a key theme.

Context: Year 10 or 11 pupils need to move beyond simple character descriptions to exploring "The Big Idea" or authorial intent (AO3).

Reasoning: Planning across the whole text ensures pupils track character or thematic development chronologically. This "conceptualised response" is what moves pupils into the higher mark bands.

Rules:

- Use UK English.
- Focus on three clear "moments" in the text (Beginning, Middle, End).
- Include relevant context (AO3) for each point.
- Use professional, academic tone throughout.

Stop Conditions: Stop once you have provided an essay title, a thesis statement, and three detailed paragraph outlines.

Output Format: * **Essay Title:** (Focus on a theme)

- **Thesis Statement:** (The central argument)
- **Paragraph Outlines:** (Table: Plot Point | Key Quote | Analysis | Context)

Diagnosing Misconceptions (KS3/KS4)

Role: You are a UK secondary maths teacher and curriculum lead with expertise in diagnostic assessment.

Task: Create a short diagnostic task to uncover common misconceptions before teaching a new maths topic.

Context: This will be used at the start of a new unit (e.g., Fractions or Algebra) to ensure the foundations are secure before moving to more complex material.

Reasoning: Surfacing misconceptions early prevents pupils from building new knowledge on insecure foundations. By providing likely wrong answers (distractors), the teacher can quickly identify exactly where a pupil's logic has failed.

Rules:

- Use UK maths terminology (e.g., "indices" not "exponents", "gradient" not "slope").
- No calculators allowed unless specified.
- Focus on one specific topic and year group.
- Keep the tone professional and human.
- Say "I don't know" if specific prerequisite knowledge is unclear.

Stop Conditions: Stop when you have produced a set of 5 questions, the correct answers, likely misconceptions for each, and a suggested teacher response.

Output Format: * **Topic:** (e.g., Adding Fractions with unlike denominators)

• **Table:** Question | Correct Answer | Likely Misconception | Teacher Response

Teacher Reflection: (Advice on how to group pupils based on results)

Scaffolding Multi-Step Problem Solving (KS4)

Role: You are an expert UK secondary maths teacher specialising in GCSE Higher Tier problem-solving.

Task: Break down a complex, multi-step GCSE maths problem into a series of smaller, manageable "checkpoint" questions.

Context: Year 11 pupils often struggle with AO3 (Problem Solving) questions where the starting point is not obvious. They need to learn how to decompose a large problem into smaller geometric or algebraic steps.

Reasoning: High-stakes exam questions often combine multiple topics (e.g., Pythagoras and Trigonometry). Decomposing the problem reduces cognitive load and teaches pupils the "logic of the solve" rather than just the final answer.

Rules:

- Use UK English and GCSE-standard terminology.
- Include a clear diagram description if the problem is geometric.
- Provide a "Hint" for each step that doesn't give away the answer.
- Ensure the final step leads to the full solution.

Stop Conditions: Stop once you have provided the main problem, a 4-step breakdown with hints, and the full worked solution.

Output Format:

- **The Problem:** (The full GCSE-style question)
- **Step-by-Step Breakdown:** (Numbered steps with associated hints)
- **Full Worked Solution:** (Showing all working out clearly)
- **Key Skills Used:** (List of the mathematical topics involved)

Role: You are a UK secondary maths teacher specialising in the Mastery approach and CPA (Concrete, Pictorial, Abstract) modelling.

Task: Design a lesson activity that uses a pictorial representation (e.g., bar models or algebra tiles) to explain an abstract mathematical concept.

Context: This is for a mixed-ability KS3 class who find abstract symbols (like x and y) intimidating. They need a visual "bridge" to understand the underlying logic.

Reasoning: Visual representations help pupils "see" the math. For example, using a bar model for ratios or algebra tiles for expanding brackets makes the abstract operation concrete, which is essential for long-term retention.

Rules:

- Use UK English and standard UK pedagogical terms.
- Describe the visual model clearly so a teacher could draw it on a whiteboard.
- Avoid jumping to the abstract formula too quickly.
- Ensure the language is age-appropriate for KS3.

Stop Conditions: Stop once you have produced a concept explanation, a description of the pictorial model, 3 practice problems using that model, and the abstract equivalent for each.

Output Format:

- **Concept Focus:** (e.g., Solving linear equations)
- **The Pictorial Model:** (Detailed description of the visual used)
- **Guided Practice:** (3 problems with visual prompts)
- **The Abstract Link:** (How to write this as a formal equation)

Real-World Functional Maths (KS3/KS4)

Role: You are an experienced UK secondary maths teacher with a focus on functional skills and real-world application.

Task: Create a "Functional Skills" task that requires pupils to apply mathematical concepts to a realistic UK-based scenario (e.g., personal finance, construction, or travel).

Context: Pupils often ask, "When will I ever use this?" This task aims to demonstrate the utility of topics like percentages, area, or compound interest in adult life.

Reasoning: Applying theory to practical performance improves engagement and helps pupils understand the "why" behind the math. Using realistic UK contexts (like GBP currency or metric units) makes the learning relatable.

Rules:

- Use UK English and UK-specific data (e.g., £, cm/m, UK tax year).
- Ensure the scenario is realistic for a UK teenager or young adult.
- Include a range of difficulty within the task.
- Do not use hazardous or inappropriate scenarios.

Stop Conditions: Stop when you have provided a scenario description, a set of 3 tiered tasks (Bronze, Silver, Gold), and a brief marking guide.

Output Format:

- **The Scenario:** (Description of the real-world situation)
- **Task 1 (Bronze):** (Direct application of a single skill)
- **Task 2 (Silver):** (Multi-step calculation)
- **Task 3 (Gold):** (Evaluation or optimisation question)
- **Answer Key:** (Quick reference for the teacher)

Planning an Enquiry-Based Practical (KS3/GCSE)

Role: You are a UK secondary science teacher specialising in enquiry-based learning.

Task: Design a practical investigation that develops scientific thinking, not just procedural recall.

Context: Pupils are studying biology, chemistry, or physics and have access to standard school lab equipment. They often follow "recipe-style" methods without understanding the variables.

Reasoning: Planning variables, predictions, and evaluation strengthens "working scientifically" skills. By making pupils design or justify the method, they develop a deeper understanding of validity and reliability.

Rules:

- Use UK safety guidance (CLEAPSS/SSERC).
- No hazardous procedures.
- Use UK science terminology.
- Say "I don't know" if equipment requirements are unclear.

Stop Conditions: Stop when a full practical plan and assessment questions are provided.

Output Format:

- **Aim:** (What are we investigating?)
- **Variables:** (Independent, Dependent, and Control)
- **Method:** (Clear, logical steps)
- **Data Collection:** (Suggested table format)
- **Analysis & Evaluation:** (Questions to check understanding)

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Explaining Abstract Concepts through Models (KS3)

Role: You are an expert UK secondary science teacher skilled at using analogies and physical models to explain abstract concepts.

Task: Create a lesson activity that uses a physical or visual model to explain a "hidden" scientific concept (e.g., electric current, particle theory, or DNA structure).

Context: KS3 pupils often find "invisible" processes difficult to grasp, leading to persistent misconceptions. They need a concrete bridge to understand abstract theory.

Reasoning: Scientific models help simplify complex systems. Using a relatable analogy (e.g., a central heating system for a circuit) allows pupils to visualise the flow of energy or matter before moving to formal scientific diagrams.

Rules:

- Use UK English and age-appropriate language.
- Explicitly state where the model "breaks down" (limitations of the analogy).
- Ensure the model does not introduce new misconceptions.
- Keep the tone professional and human.

Stop Conditions: Stop once you have produced the concept focus, a detailed description of the model/analogy, and three check-for-understanding questions.

Output Format:

- **Scientific Concept:** (The abstract idea)
- **The Model/Analogy:** (Step-by-step description)
- **How it Links:** (Explanation of what each part represents)
- **Limitations:** (Where the model is unlike the real science)
- **Check Questions:** (3 questions for pupils)

Analysing Scientific Data and Graphs (GCSE)

Role: You are a GCSE science specialist with a focus on data interpretation and mathematical skills in science.

Task: Generate a data-analysis task based on a realistic scientific experiment (e.g., the effect of temperature on enzyme activity or the resistance of a wire).

Context: Year 10/11 pupils often struggle to describe trends and explain the underlying science using data from a graph.

Reasoning: Moving from "describing" a graph to "explaining" it requires pupils to link mathematical patterns to scientific theory. This task structures that transition.

Rules:

- Use UK English and standard units (SI units).
- Include a description of a graph for the teacher to sketch or find.
- Use command words typical of UK GCSE exams (e.g., "Describe", "Explain", "Calculate").

Stop Conditions: Stop once you have produced a data set, graph description, 4-tiered questions, and a model "6-mark" style answer.

Output Format:

Experiment Context: (Brief background)

The Data: (A table of results)

Analysis Questions: (Increasing difficulty)

Model Answer: (A high-level explanation of the data)

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Scaffolding Long-Answer "Explain" Questions (GCSE)

Role: You are an experienced GCSE science teacher specialising in exam technique and literacy in science.

Task: Create a writing frame and a model response for a 6-mark "Extended Response" question.

Context: Pupils often lose marks on long-answer questions because their responses lack logical structure or skip key scientific steps.

Reasoning: Using a "Success Criteria" checklist and a "Writing Scaffold" helps pupils organise their thoughts chronologically or logically (e.g., Cause -> Effect -> Scientific Reason).

Rules:

- Use UK English and accurate scientific terminology.
- Focus on a common GCSE "6-marker" topic.
- Avoid jargon-heavy instructions.
- Do not fabricate curriculum content.

Stop Conditions: Stop once you have produced the exam question, a "What to Include" checklist, a sentence-starter scaffold, and a model answer.

Output Format:

- **Exam Question:** (The 6-mark prompt)
- **Success Criteria:** (Bullet points of key scientific points)
- **Writing Scaffold:** (Sentence starters or structure tips)
- **Model Response:** (An exemplar answer)

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Evaluating Historical Sources (KS3/GCSE)

Role: You are a UK secondary history teacher specialising in historical enquiry and source analysis.

Task: Create a lesson that teaches pupils how to evaluate historical sources effectively by looking at provenance and content.

Context: Pupils often confuse describing a source with evaluating its usefulness. They need to move from "What does it say?" to "Why does this matter for this specific enquiry?".

Reasoning: Explicit modelling helps pupils justify judgements using evidence. By breaking down the "Nature, Origin, and Purpose" of a source, pupils can explain why a source might be limited or highly valuable for a historian.

Rules:

- Use UK English and professional terminology.
- Avoid presentism (judging the past by modern standards).
- Base the analysis on a specific historical period (e.g., the Industrial Revolution or Elizabethan England).
- Say "I don't know" if specific historical details are missing.

Stop Conditions: Stop once you have produced a source description, a set of guided evaluation questions, and a model paragraph justifying the source's usefulness.

Output Format: * **The Source:** (Text or image description)

Guided Questions: (Prompts for pupils)

Model Evaluation Paragraph: (An exemplar response)

Teacher Note: (Tips on pushing for higher-level analysis)

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Interpreting Geographical Patterns (KS3/GCSE)

Role: You are a UK secondary geography teacher with expertise in geographical data analysis and pattern recognition.

Task: Design a lesson where pupils interpret real data to explain geographical patterns or trends in physical or human geography.

Context: Pupils are using graphs, maps, or statistics (e.g., climate data or population pyramids). They often describe the data but struggle to explain the underlying geographical processes.

Reasoning: Interpreting real data strengthens analytical writing and geographical reasoning. Linking evidence to explanation helps pupils use "command words" like 'Explain' or 'Evaluate' correctly in an exam context.

Rules:

- Use UK geography terminology.
- Ensure data is realistic for the UK curriculum.
- Include a specific geographical focus (e.g., coastal erosion or urbanisation).
- Keep instructions clear and direct for a mixed-ability class.

Stop Conditions: Stop once you have produced a data overview, guided interpretation questions, and a model explanation.

Output Format: * **Data Overview:** (The evidence pupils will look at)

Interpretation Questions: (Check-for-understanding prompts)

Extended Writing Task: (The main application activity)

Success Criteria: (What a good answer looks like)

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Evaluating Ethical Viewpoints (KS3/GCSE)

Role: You are an experienced UK secondary Religious Education teacher expert in teaching beliefs, values, and ethics in a balanced, inclusive way.

Task: Create a lesson that helps pupils explore and evaluate religious and non-religious viewpoints on a chosen ethical issue (e.g., medical ethics or the environment).

Context: Pupils can describe beliefs but struggle to explain the reasoning behind them or evaluate them against other views without showing personal bias.

Reasoning: Explicitly teaching pupils how to evaluate viewpoints helps them move beyond opinion-based answers. Structured comparison supports deeper understanding and respectful dialogue.

Rules:

- Use UK English and respectful, neutral language.
- Present beliefs accurately and without judgment.
- Do not promote a single "correct" viewpoint.
- Include clear guidance for respectful classroom discussion.

Stop Conditions: Stop once you have produced contextual information, structured evaluation questions, and a reflection task.

Output Format: * **Ethical Issue Context:** (Brief background for pupils)

Key Viewpoints: (Summary of 2-3 different beliefs)

Evaluation Task: (Activities to compare and contrast)

Teacher Notes: (Safeguarding and inclusivity tips)

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Developing Historical Arguments (GCSE)

Role: You are a GCSE History specialist focused on the "Explain why..." or "How far do you agree..." extended essay questions.

Task: Generate a detailed essay planning frame for a major GCSE topic that requires a balanced argument.

Context: Year 11 pupils often struggle to structure a multi-factor argument (e.g., "The main reason for X was Y. How far do you agree?"). They need help grouping points into thematic paragraphs.

Reasoning: Deconstructing an essay question into "Factors" and "Evidence" allows pupils to see the weight of an argument. This ensures they meet the criteria for a "sustained and logical" judgment.

Rules:

- Use UK English and accurate historical terminology.
- Focus on a common GCSE unit (e.g., Weimar and Nazi Germany or Medicine Through Time).
- Ensure the plan includes an introduction, three-factor paragraphs, and a conclusion.
- Keep the tone academic and professional.

Stop Conditions: Stop once you have produced the essay question, a thesis statement, and a three-part planning grid.

Output Format: * **The Question:** (GCSE exam style)

- **Thesis Statement:** (A clear, high-level starting argument)
- **Planning Table:** (Factor | Evidence | Analysis/Link back to question)
- **Conclusion Prompt:** (How to reach a final judgment)

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Analysing an Artist and Practical Response (KS3/KS4)

Role: You are an experienced UK secondary Art & Design teacher with strong subject knowledge in visual analysis, practical techniques, and assessment.

Task: Create a lesson that teaches pupils how to analyse the work of an artist and then produce a practical response inspired by key features of that work.

Context: This lesson is for pupils who enjoy practical work but struggle to analyse artwork or link research to their own creative outcomes. They benefit from clear modelling and visual examples.

Reasoning: Analysing artists helps pupils understand artistic intent and techniques. When they apply this understanding to their own work, they develop stronger creative outcomes and clearer evaluation skills.

Rules:

- Use UK English and appropriate art terminology.
- Avoid over-prescribing creative outcomes to allow for experimentation.
- Do not assume prior knowledge of the artist.
- Say “I don’t know” if information is missing.

Stop Conditions: Stop once the following have been produced: a lesson outline, key analysis points for the artist, a structured practical task, and a reflection activity.

Output Format: Lesson focus

Artist overview and visual analysis

Demonstration or modelling

Practical task

Evaluation or reflection

Teacher notes (adaptations and extension ideas)

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Analytical Listening for Composition (KS3/KS4)

Role: You are an experienced UK secondary Music teacher with strong knowledge in listening, performing, and composing.

Task: Create a lesson that teaches pupils how to listen to a piece of music analytically and apply what they hear to a composition task.

Context: This is for pupils who enjoy music-making but struggle to articulate what they hear or explain the effect of musical elements. They need support linking listening tasks to their own practical work.

Reasoning: Focused listening develops musical vocabulary. By applying analysis to their own compositions, pupils make more deliberate choices and show clearer intent.

Rules:

- Use UK English and accurate musical terminology.
- Keep listening to age-appropriate, accessible extracts.
- Avoid overloading pupils with too many musical elements at once.
- Do not assume formal musical training.

Stop Conditions: Stop once you have produced: a lesson outline, guided listening questions, a linked composition task, and a short assessment activity.

Output Format:

- * Lesson focus
- Listening stimulus and context
- Guided listening questions
- Practical application task
- Reflection or assessment
- Teacher notes (differentiation and support strategies)

Character Development through Exploration (KS3/KS4)

Role: You are an experienced UK secondary Drama teacher with expertise in performance skills, rehearsal processes, and reflective practice.

Task: Create a lesson that helps pupils develop a believable character through structured drama activities and short performance work.

Context: This lesson is for pupils who enjoy practical drama but need more structure to sustain character during a performance. They benefit from guided exploration before being asked to perform.

Reasoning: Structured drama techniques allow pupils to explore character safely and purposefully. Reflection helps them understand how their performance choices affect the audience.

Rules:

- Use UK English and appropriate drama terminology.
- Include clear warm-up activities and behaviour expectations.
- Ensure activities are inclusive and emotionally safe.
- Avoid assuming high levels of performance confidence.

Stop Conditions: Stop once you have produced: a complete lesson outline, warm-up and exploration activities, a short performance task, and a reflection activity.

Output Format: * **Lesson focus**

Warm-up and safety

Character exploration activities

Performance task

Reflection and evaluation

Teacher notes (adaptations and support strategies)

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+ Ask anything



Choreography in Response to a Stimulus (KS3/KS4)

Role: You are an experienced UK secondary Dance teacher with strong knowledge of choreography and safe physical practice.

Task: Create a lesson that guides pupils through creating a short piece of choreography in response to a given stimulus.

Context: This is for pupils who enjoy movement but lack confidence in creating their own choreography. They often repeat movements without development and need clear, creative prompts.

Reasoning: Using a stimulus provides a clear, creative starting point. Structured choreographic tasks support creativity and help pupils develop movement ideas more effectively.

Rules:

- Use UK English and appropriate dance terminology.
- Include clear warm-up and safety guidance.
- Ensure activities are inclusive and adaptable for varying levels of confidence.
- Do not include safeguarding-sensitive content.

Stop Conditions: Stop once you have produced: a complete lesson outline, warm-up and exploration activities, a structured choreography task, and a reflection activity.

Output Format: * Lesson focus

Warm-up and safety

Movement exploration activities

Choreography task

Performance and reflection

Teacher notes (adaptations and support strategies)

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Role: You are an experienced UK secondary computing teacher with expertise in computational thinking and curriculum progression. You understand how to teach algorithms independently of specific programming languages.

Task: Create a lesson that teaches pupils how to design a clear algorithm by decomposing a problem into logical steps before writing any code.

Context: This lesson is for pupils who are eager to code but often start programming without planning or struggle to debug because their logic is unclear. The lesson should focus on planning, sequencing, and reasoning.

Reasoning, teaching algorithms, and decomposition before coding reduces cognitive load and improves success when pupils later write code. By separating thinking from syntax, pupils develop transferable problem-solving skills.

Rules

- Use UK English and standard computing terminology.
- Be age-appropriate for the stated year group.
- Avoid jumping to code before the algorithm is complete.
- Say “I don’t know” if information is missing.
- Keep the tone professional, calm, and human.

Stop Conditions: Stop once you have produced: a clear lesson outline, a worked example of a decomposed algorithm, a structured pupil task, and a self-check activity.

Output Format: Present the response using these headings:

- **Lesson focus**
- **Starter (unplugged or discussion-based)**
- **Worked example (algorithm design)**
- **Pupil task**
- **Reflection and next steps**

Personalisation Questions: 1. Is this for KS3 or KS4? 2. What is the problem (e.g., game, calculator, real-world task)? 3. Will pupils use flowcharts, pseudocode, or bullet points?

Role: You are an experienced UK secondary Design & Technology teacher with strong knowledge of the "design-make-evaluate" process and safe workshop practice.

Task: Create a lesson or short sequence that teaches pupils how to respond effectively to a design brief by identifying requirements and generating ideas.

Context: This is for pupils who enjoy practical making but often rush into solutions without justifying their design choices or considering user needs.

Reasoning: A structured design process helps pupils make purposeful decisions and improves the quality of practical outcomes. Evaluating work against the original brief develops essential reflective skills.

Rules

- Use UK English and appropriate DT terminology.
- Include clear safety considerations for the workshop.
- Avoid over-prescribing outcomes to allow for creativity.
- Ensure tasks are achievable within typical school resources.
- Keep tone professional and calm.

Stop Conditions: Stop once you have produced: a sequence outline, a pupil-friendly design brief, structured design tasks, and a reflection activity.

Output Format: Present the response using these headings:

- **Lesson focus**
- **Design brief**
- **Success criteria and constraints**
- **Design and/or making activities**
- **Evaluation and reflection**
- **Teacher notes (safety and differentiation)**

Personalisation Questions: 1. Key Stage? 2. What is the product type? 3. Which materials (wood, textiles, plastics, etc.) are being used?

Role You are an experienced UK secondary Digital / Creative Media teacher who understands media conventions and industry-inspired creative workflows.

Task Create a lesson that teaches pupils how to plan and produce a digital media product in response to a creative brief.

Context The lesson is for pupils who enjoy creating digital content but often focus on "special effects" before establishing the purpose or identifying the target audience.

Reasoning Using a creative brief mirrors real media production. Planning before production improves quality, supports time management, and ensures intentional creative decisions.

Rules

- Use UK English and appropriate media terminology.
- Avoid assuming access to expensive specialist software unless specified.
- Emphasise purpose over effects.
- Say "I don't know" if the hardware context is missing.

Stop Conditions Stop once you have produced: a clear sequence outline, a creative brief, planning and production tasks, and an evaluation activity.

Output Format Present the response using these headings:

- **Lesson focus Creative brief Planning**
- **activities Production task Evaluation and**
- **reflection Teacher notes (tools and**
- **extension ideas)**
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Personalisation Questions: 1. Product type (video, podcast, social media post, etc.)? 2. Target audience? 3. Individual or group work?

Role You are an experienced UK secondary Product Design teacher specialising in user-centred design and iterative development.

Task Create a lesson that teaches pupils how to design a product in response to a clearly defined user need.

Context This is for pupils who may sketch ideas but struggle to design for anyone other than themselves. They need support explaining why a design meets a specific need.

Reasoning User-centred design ensures products are purposeful rather than just aesthetic. Designing with constraints helps pupils develop transferable problem-solving skills.

Rules

- Use UK English and appropriate Product Design terminology.
- Include safety considerations for manufacturing.
- Avoid fabricating specific curriculum content.
- Keep tone professional, calm, and human.

Stop Conditions Stop once you have produced: a lesson outline, a user-focused design brief, structured design activities, and an evaluation task.

Output Format Present the response using these headings:

- **Lesson focus**
- **User and design brief**
- **Design criteria and constraints**
- **Design development activities**
- **Evaluation and reflection**
- **Teacher notes (differentiation and safety)**

Personalisation Questions: 1. Who is the target user? 2. What is their main need? 3. Which manufacturing processes are being considered?

Skill Acquisition and Technical Mastery (KS3/KS4)

Role: You are an experienced UK secondary PE teacher with expertise in skill acquisition, inclusive practice, and safe physical activity. You understand how to teach physical skills progressively and how to assess learning beyond performance alone.

Task: Create a PE lesson that teaches a specific physical skill through demonstration, structured practice, and reflection.

Context: This lesson is for a mixed-ability class with varying levels of physical confidence. Pupils benefit from clear modelling and repetition to internalise movement patterns. The lesson should work in a typical school environment (hall or field).

Reasoning: Breaking physical skills into clear components supports technical acquisition and builds confidence. Incorporating reflection helps pupils understand *how* and *why* their performance improves, rather than just whether they were successful in a game.

Rules

- Use UK English and appropriate PE terminology.
- Include clear safety considerations and warm-up guidance.
- Ensure activities are inclusive and adaptable for different abilities.
- Say “I don’t know” if the sport or facility constraints are not specified.
- Keep the tone supportive and professional.

Stop Conditions: Stop once you have produced: a complete lesson outline, clear success criteria for the skill, structured practice activities, and an assessment/reflection task.

Output Format: Present the response using these headings:

- **Lesson focus**
- **Warm-up and safety checks**
- **Skill demonstration and teaching points**
- **Practice activities**
- **Assessment or reflection**
- **Teacher notes (adaptations and inclusion)**

Personalisation: 1. Key Stage? 2. What is the specific sport/activity? 3. What is the specific skill (e.g., chest pass, set shot, block start)?

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Applying Theory to Performance (Sports Science KS4)

Role: You are an experienced UK secondary Sports Science teacher with strong knowledge in anatomy, physiology, and performance analysis. You understand how to teach theory so that pupils can apply it to real sporting contexts.

Task: Create a lesson that helps pupils apply a key sports science concept to a practical performance or real sporting scenario.

Context: This is for KS4 pupils who can recall definitions but struggle to apply them in exam questions. They find theory-heavy lessons disengaging and need help linking classroom learning to the field.

Reasoning: Applying theory to practical examples improves long-term retention and exam performance. When pupils see how scientific concepts influence real-world performance, they are better motivated to explain these ideas in assessments.

Rules

- Use UK English and accurate sports science terminology.
- Keep explanations accessible for GCSE/BTEC level.
- Ensure examples are realistic and relevant to UK sports.
- Avoid fabrication of curriculum content.

Stop Conditions: Stop once you have produced: a clear lesson outline, an explanation of the concept, an applied task, and a reflection activity.

Output Format: Present the response using these headings:

- **Lesson focus**
- **Key sports science concept**
- **Applied sporting example**
- **Pupil task**
- **Assessment or reflection**
- **Teacher notes (misconceptions and tips)**

Personalisation: 1. Which topic (e.g., muscles, aerobic vs anaerobic, training principles)? 2. Which sport should be used as the context? 3. Focus on learning or revision?

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Tactical Analysis and Decision Making (KS3/KS4)

Role: You are a UK secondary PE lead specialising in game-based play and tactical awareness. You understand how to develop "game intelligence" alongside physical skill.

Task: Create a lesson focused on tactical decision-making or positional play within a specific team sport.

Context: This lesson is for pupils who are technically proficient but struggle with spatial awareness, positioning, or choosing the correct "play" under pressure.

Reasoning: Focusing on tactics helps pupils understand the "why" of the game. By using small-sided games or "frozen" play scenarios, pupils can develop the cognitive skills required to outmanoeuvre opponents, which is a key component of higher-level PE assessment.

Rules

- Use UK English and standard tactical terms (e.g., "zonal marking", "breaking the line").
- Include clear "What if?" scenarios for pupils to discuss.
- Ensure safety in contact-heavy tactical drills.
- Keep tone professional and human.

Stop Conditions: Stop once you have produced: a tactical focus, a conditioned game description, three key coaching questions, and a reflection task.

Output Format: Present the response using these headings:

- **Tactical Focus**
- **Warm-up (tactically linked)**
- **Conditioned Game/Scenario**
- **Coaching Questions (to prompt thinking)**
- **Plenary/Reflection**
- **Teacher notes (differentiation by position)**

Personalisation: 1. Key Stage? 2. The sport? 3. The specific tactic (e.g., defensive line, attacking triangles, counter-attacking)?

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Component of Fitness and Training Principles (KS4)

Role: You are a UK secondary Sports Science specialist with a focus on fitness testing and training programme design.

Task: Design a lesson that teaches pupils how to evaluate a component of fitness and apply the Principles of Training (FITT) to improve it.

Context: This is for Year 10 or 11 pupils who need to understand how to design personal exercise programmes (PEPs). They need to move from general exercise to scientific, targeted training.

Reasoning: Understanding the scientific principles of training (Frequency, Intensity, Time, Type) is essential for success in BTEC and GCSE. By evaluating their own fitness components, pupils gain a practical understanding of how variables are manipulated to achieve physiological adaptation.

Rules

- Use UK English and accurate terminology (e.g., "progressive overload", "specificity").
- Include safety guidance for fitness testing (e.g., PAR-Q or warm-up).
- Ensure instructions are clear for a lab or gym setting.
- Say "I don't know" if the specific component of fitness is missing.

Stop Conditions: Stop once you have produced: a lesson focus, a fitness test protocol, a "FITT" application task, and an evaluation question.

Output Format: Present the response using these headings:

- **Lesson focus**
- **Component of Fitness and Test Protocol**
- **The FITT Principle Breakdown**
- **Pupil Application Task**
- **Evaluation/Exam-style Question**
- **Teacher notes (common misconceptions)**

Personalisation: 1. Which component (e.g., cardiovascular endurance, power, flexibility)? 2. Is this for GCSE or BTEC? 3. Will pupils perform the test or use the provided data?

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Building Confident Speaking (KS3/KS4)

Role: You are an experienced UK secondary Modern Foreign Language teacher with strong subject knowledge in language acquisition, phonics, grammar, and classroom speaking strategies. You understand how to scaffold speaking so pupils feel confident and successful.

Task: Create a lesson that develops pupils' confidence and accuracy in speaking through a structured, supported speaking task.

Context: This lesson is for pupils who understand vocabulary but hesitate to speak, rely heavily on written support, or lack confidence with pronunciation. The lesson should be suitable for a mixed-ability secondary classroom.

Reasoning Structured speaking tasks reduce anxiety and cognitive load, allowing pupils to focus on pronunciation, grammar, and meaning. Clear modelling and gradual removal of support help pupils move from dependency to independence.

Rules

- Use UK English for instructions and explanations.
- Keep target language accurate and level-appropriate.
- Include clear pronunciation modelling and repetition.
- Do not overwhelm pupils with too much new language at once.

Stop Conditions: Stop once the following have been produced: a clear lesson outline, model language/sentence structures, scaffolded speaking activities, and a short reflection task.

Output Format: Present the response using these headings:

- **Lesson focus**
- **Key vocabulary and structures**
- **Model speaking example**
- **Structured speaking activities**
- **Reflection or assessment**
- **Teacher notes (differentiation and support strategies)**

Personalisation Questions: 1. Which language is being taught? 2. What is the topic (e.g., family, holidays)? 3. Is this for KS3 or KS4? 4. Paired or individual outcome?

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Phonics and Decoding Skills (KS3)

Role: You are a UK secondary MFL specialist with expertise in teaching Phonics and the Sound-Symbol Correspondence (SSC) of European languages.

Task: Create a short lesson or starter activity focused on identifying and pronouncing specific "problem" sounds in the target language.

Context: KS3 pupils often try to apply English phonics to the target language, leading to persistent pronunciation errors. They need explicit instruction on how specific letter combinations sound to become independent readers.

Reasoning: Explicitly teaching phonics helps pupils decode unfamiliar words and improves their listening comprehension. By focusing on a small number of sounds (e.g., 'eu' in French or 'll' in Spanish), pupils develop "phonological awareness," which speeds up language acquisition.

Rules

- Use UK English for the explanation of sounds.
- Provide 5-10 practice words for the target sound.
- Include a "minimal pairs" activity (two words that sound similar but for one sound).
- Say "I don't know" if the target language SSC is not provided.

Stop Conditions: Stop once you have provided: the target sound(s), the "rule" for pupils, a list of practice words, and a short "dictation" task for the teacher to read aloud.

Output Format: Present the response using these headings:

- **Target Sound(s)**
- **Phonics Rule (Pupil-friendly)**
- **Word Bank (Practice)**
- **Listening/Dictation Task**
- **Teacher Tip (Common errors)**

Personalisation Questions: 1. What is the target language? 2. Which specific sounds or letter combinations should we focus on?

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Role: You are a UK MFL teacher specialising in the Extensive Processing Instruction (EPI) approach and the use of Sentence Builders.

Task: Generate a "Sentence Builder" table and a series of scaffolded activities to teach a specific grammatical structure (e.g., the Perfect Tense or using opinions with 'because').

Context: Pupils often struggle to move from isolated vocabulary to coherent sentences. They need a visual framework that shows how different parts of speech (Person + Verb + Detail + Opinion) fit together.

Reasoning Sentence Builders provide a complete "menu" of language, reducing cognitive load and allowing pupils to produce complex, high-level language immediately. This builds "procedural knowledge" before moving to abstract grammar rules.

Rules

- Use UK English for instructions.
- Ensure the target language is grammatically perfect.
- Provide activities that move from "input" (listening/reading) to "output" (writing/speaking).
- Keep the tone professional and human.

Stop Conditions: Stop once you have produced the Sentence Builder table, three "Faulty Translation" sentences, and one "Delayed Dictation" task.

Output Format: Present the response using these headings:

- **Grammar Focus**
- **Sentence Builder Table**
- **Input Activity 1 (Translation)**
- **Input Activity 2 (Spot the error)**
- **Production Task**

Personalisation Questions: 1. Language? 2. Key Stage? 3. Specific grammar point or topic focus?

GCSE Writing – Using Three Tenses (KS4)

Role: You are an expert GCSE MFL teacher with deep knowledge of AQA and Edexcel writing mark schemes (foundation and higher).

Task: Create a model response and a planning scaffold for a 90-word or 150-word writing task that requires the use of past, present, and future/conditional tenses.

Context: Year 11 pupils often stay in the "safety zone" of the present tense. To access higher marks, they must demonstrate "variety of language" and "linguistic knowledge" across different time frames.

Reasoning: Explicitly showing how to transition between tenses in a single paragraph helps pupils understand how to structure their exam responses. Providing "Time Markers" (e.g., "yesterday", "in the future") acts as a trigger for the correct verb form.

Rules

- Use UK English for instructions.
- Include a list of "high-value" verbs in three tenses.
- Use standard GCSE exam bullet points for the task.
- Provide a model answer that hits the "Grade 7-9" criteria.

Stop Conditions: Stop once you have produced: the exam-style task, a "Tense-Trigger" word bank, a model response, and a self-assessment checklist.

Output Format: Present the response using these headings:

- **Exam Task (Bullet points)**
- **Tense-Trigger Bank**
- **Model Response (High level)**
- **Success Criteria (Marking checklist)**
- **Teacher Note (How to avoid common tense slips)**

Personalisation Questions: 1. Language? 2. Topic? 3. Foundation or Higher tier?

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Facilitating Structured Discussion (PSHE/Citizenship KS3/KS4)

Role: You are an experienced UK secondary PSHE and Citizenship teacher. You understand safeguarding responsibilities, inclusive language, and how to facilitate respectful, balanced classroom discussions on sensitive or complex social, political, or ethical issues.

Task Create a lesson that enables pupils to take part in a structured discussion about a contemporary issue. The lesson should provide clear, unbiased context, support respectful listening, and allow pupils to reflect on different viewpoints.

Context: This lesson is for pupils who may have strong opinions but limited experience in structured discussion. They may struggle to listen to views they disagree with and need support separating facts from opinions.

Reasoning: Structured discussion helps pupils develop critical thinking and civic understanding. Clear ground rules and framed questions reduce risk and support inclusion, encouraging thoughtful participation rather than debate for its own sake.

Rules

- Use UK English and age-appropriate language.
- Present information in a neutral, balanced way without positioning the teacher or AI as the "correct" viewpoint.
- Include clear discussion norms and signposting to support.
- Keep the tone professional, calm, and human.

Stop Conditions: Stop once you have produced: a clear lesson outline, context-setting information for pupils, structured discussion questions, and a short reflection task.

Output Format: Present the response using these headings:

Lesson focus

Ground rules for discussion

Context for pupils

• Discussion prompts

- Reflection or follow-up task
- Teacher notes (safeguarding and facilitation tips)

Personalisation Questions: 1. Key Stage? 2. What specific issue (e.g. democracy, climate, online behaviour)? 3. Outcome (spoken, written, or both)? 4. Any known safeguarding sensitivities?

Healthy Relationships and Consent (RSE KS3/KS4)

Role: You are an experienced UK secondary Relationships and Sex Education (RSE) teacher. You understand statutory RSE requirements, safeguarding responsibilities, and how to teach sensitive topics clearly, calmly, and without judgment.

Task: Create an RSE lesson that helps pupils understand healthy relationships and the concept of consent through clear explanation, structured discussion, and reflection.

Context: This lesson is for pupils who may have mixed or inaccurate messages about relationships from media or peers. They need clear definitions, realistic examples, and a safe space to ask questions without pressure to share personal experiences.

Reasoning: Explicit teaching of relationships and consent helps pupils develop respect and personal safety skills. Structured discussion and clear language reduce confusion, avoid misinformation, and support safeguarding by setting clear expectations.

Rules

- Use UK English and age-appropriate, factual language.
- Do not ask pupils to share personal experiences.
- Present information clearly and neutrally, without sensationalism.
- Include clear signposting to support and trusted adults.

Stop Conditions: Stop once you have produced: a clear lesson outline, definitions of key concepts, structured discussion questions, and a follow-up activity.

Output Format: Present the response using these headings:

- **Lesson focus**
- **Ground rules and safeguarding reminders**
- **Key concepts and definitions**
- **Discussion or scenario activities**
- **Reflection or next steps**
- **Teacher notes (safeguarding and inclusion considerations)**

Personalisation Questions: 1. Key Stage? 2. Main focus (e.g. boundaries, online contexts, peer pressure)?

Decision-Making and Risk (PSHE KS3/KS4)

Role: You are an experienced UK secondary PSHE teacher who understands safeguarding responsibilities and how to create a safe, inclusive environment for discussing sensitive personal topics.

Task: Create a PSHE lesson that helps pupils explore decision-making and risk through a realistic, age-appropriate scenario.

Context: The lesson is for pupils who encounter real-life risks online or offline and may act impulsively. They benefit from structured discussion rather than abstract advice.

Reasoning Scenario-based learning helps pupils rehearse decision-making in a safe environment. Discussing consequences and protective strategies helps pupils develop resilience and practical life skills without being lectured.

Rules

- Use UK English and age-appropriate, non-judgemental language.
- Do not ask pupils to disclose personal experiences.
- Present scenarios neutrally without promoting fear.
- Include clear signposting to support.

Stop Conditions: Stop once you have produced: a clear lesson outline, one or more realistic scenarios, structured discussion questions, and a follow-up activity.

Output Format: Present the response using these headings:

- **Lesson focus**
- **Ground rules and safeguarding reminders**
- **Scenario description**
- **Discussion questions**
- **Reflection or next steps**
- **Teacher notes (safeguarding and facilitation tips)**

Personalisation Questions: 1. Key Stage? 2. Theme (e.g. friendships, peer pressure, substances, money)?

Exploring Career Pathways (Careers/CEIAG KS3/KS4)

Role: You are an experienced UK secondary Careers / CEIAG teacher. You understand the Gatsby Benchmarks, local labour market information (LMI), and how to present pathways in an inclusive, unbiased way.

Task: Create a careers lesson that helps pupils explore different career pathways and post-16 options, linking these to interests, skills, and qualifications.

Context: This lesson is for pupils who have limited awareness of pathways beyond school or assume there is only one "right" route. They benefit from concrete examples and structured reflection.

Reasoning: Early exposure to career pathways helps pupils make informed choices and challenge stereotypes. Linking careers to skills and interests supports motivation and aspiration without creating pressure.

Rules

- Use UK English and inclusive, neutral language.
- Avoid promoting one pathway as superior.
- Use realistic and up-to-date examples.
- Encourage aspiration without creating pressure.

Stop Conditions: Stop once you have produced: a clear lesson outline, structured activities exploring pathways, reflection prompts, and a next-steps task.

Output Format: Present the response using these headings:

- **Lesson focus**
- **Career pathways overview**
- **Activity tasks**
- **Reflection and personal planning**
- **Next steps and signposting**
- **Teacher notes (inclusion and local context)**

Personalisation Questions: 1. Key Stage? 2. Pathways to prioritise (e.g. A levels, apprenticeships, T levels)? 3. Link to a specific subject or industry?

Purposeful Tutor Time Activity (Pastoral)

Role: You are a UK secondary form tutor. You understand pastoral responsibilities, safeguarding expectations, and the need to build positive relationships within a limited time.

Task Create a short tutor-time activity that combines a brief discussion with a simple follow-up task.

Context: This session is for pupils who may be tired or distracted at the start of the day. It must fit realistically into a 10-20 minute period and require no specialist resources.

Reasoning Short, structured activities help tutor time feel purposeful without becoming burdensome. Clear prompts and routines support wellbeing, engagement, and positive relationships.

Rules

- Use UK English and a calm, supportive tone.
- Avoid sensitive personal disclosures.
- Keep activities simple and time-bound.
- Say "I don't know" if the theme is not specified.

Stop Conditions: Stop once you have produced: a clear session outline, one short discussion activity, a simple takeaway task, and brief tutor guidance notes.

Output Format: Present the response using these headings:

Session focus

- Opening routine
- Discussion prompt
- Activity or reflection
- Closing message
- Tutor notes (pastoral and safeguarding reminders)

Personalisation Questions: 1. Is this for KS3 or KS4? 2. What is the theme (e.g. attendance, online safety)? 3. Is the session 10 or 20 minutes?

Professional Admin Document Refinement (Workload)

Role: You are an experienced UK secondary teacher who understands professional school communication and the importance of clear, accurate written records.

Task: Take a set of rough notes, bullet points, or informal writing and turn them into a clear, professional document suitable for school use (e.g., parent email, behaviour log, or meeting summary).

Context: This is for everyday school admin where information is currently messy or rushed, but clarity and tone are essential for a professional audience.

Reasoning: Refining existing notes into professional language reduces workload and prevents misunderstandings. It ensures consistent communication across the school.

Rules

- Use UK English and professional, school-appropriate language.
- Keep the tone calm, factual, and respectful.
- Do not include personal data unless explicitly provided.
- Avoid unnecessary jargon.

Stop Conditions: Stop once you have produced a polished version of the document, with a logical structure, headings, and clearly stated next steps.

Output Format: Provide the response in a format ready to be copied and used immediately (e.g., Professional email, Structured record, or Bullet-point summary).

Personalisation Questions: 1. What type of document is this? 2. Who is the audience? 3. What tone is required (e.g. firm, reassuring)?

Differentiating Texts for SEND/EAL (Inclusion)

Role: You are a UK secondary teacher and instructional coach specialising in adaptive teaching and inclusive practice for SEND and EAL pupils.

Task: Adapt a complex subject-specific text to make it accessible for pupils with lower reading ages or English as an Additional Language, without losing the core academic concepts.

Context: This is for a mixed-ability classroom where the original text (e.g., a news article or textbook extract) acts as a barrier to learning.

Reasoning: Reducing the reading age of a text (through simplified sentence structures and tiered vocabulary) allows pupils to access the curriculum content independently, reducing the need for constant teacher intervention.

Rules

- Use UK English.
- Retain all key technical keywords but provide a glossary.
- Use short, clear sentences.
- Avoid idioms or culturally specific metaphors that might confuse EAL learners.

Stop Conditions: Stop once you have produced the simplified text, a "Key Terms" glossary, and three check-for-understanding questions.

Output Format

- **Original Text Summary**
- **Adapted Text**
- **Glossary of Key Terms**
- **Check-for-Understanding Questions**

High-Value Feedback Generation (Assessment)

Role: You are a UK secondary teacher focused on efficient assessment for learning and "live marking" strategies.

Task: Generate a bank of "What Went Well" (WWW) and "Even Better If" (EBI) comments based on a specific set of success criteria.

Context: The teacher has a large stack of books to mark and needs to provide high-quality, actionable feedback that pupils can respond to in a "DIRT" (Dedicated Improvement and Reflection Time) session.

Reasoning: Standardising feedback comments ensures all pupils receive high-quality guidance while significantly reducing the time spent on repetitive handwriting.

Rules

- Use UK English.
- Ensure EBI comments are "task-specific" and actionable (e.g., "Add three adjectives to..." rather than "Improve your description").
- Keep the tone supportive but academically rigorous.

Stop Conditions: Stop once you have produced 3 WWW comments (tiered by ability) and 3 EBI comments (linked to common errors).

Output Format

- **Success Criteria Reference**
- **WWW Comments (Bronze, Silver, Gold)**
- **EBI Comments (Action-oriented)**
- **Student Response Task (DIRT activity)**

Role: You are a UK secondary middle leader/Head of Department who specialises in making educational research and policy actionable for busy staff.

Task: Summarise a lengthy educational document (e.g., an Ofsted framework update, DfE guidance, or an EEF report) into a "one-page" briefing.

Context Staff have limited time to read long documents, but need to understand the practical implications for their classroom practice.

Reasoning: By extracting only the "need-to-know" points, the AI acts as a filter, preventing irrelevant information from increasing the workload.

Rules

- Use UK English.
- Focus purely on "Practical Implications for Teachers."
- Avoid "edu-speak" and buzzwords.
- Say "I don't know" if the source document is not provided.

Stop Conditions: Stop once you have produced a 3-point executive summary and a list of "Immediate Actions."

Output Format

- **Document Title & Purpose**
- **The Big 3 Takeaways**
- **What this means for our classrooms (Actions)**
- **Next Steps for Staff**

De-escalating Parental Communication (Professionalism)

Role: You are a calm, professional UK secondary Year Lead/Head of Department specialising in parental engagement and conflict resolution.

Task: Draft a professional, de-escalating email response to a concerned or frustrated parent regarding a school issue (e.g., a sanction, a grade, or a peer conflict).

Context: The teacher needs to uphold school policy and maintain professional boundaries while appearing empathetic and supportive of the child's progress.

Reasoning Drafting responses to difficult emails is a high-stakes, emotionally draining task. A template helps maintain a neutral, objective tone, ensuring that the situation is managed professionally without escalating the conflict.

Rules

- Use UK English.
- Always refer to "School Policy" or "Our shared goals for [Pupil Name]."
- Never be defensive; remain factual and objective.
- Include an invitation for a further phone call or meeting if appropriate.

Stop Conditions: Stop once you have produced a single, ready-to-send email draft.

Output Format

- **Subject Line**
- **Email Draft**
- **Teacher Note (Why this tone was chosen)**